

**Lake Norman Charter School Board Meeting Minutes –
Open Session January 5, 2012**

Attending: Tricia Sisson – Chair, Bill Farber – Vice Chair, Tom Ghareeb - Treasurer, Laurie Fabian, Eddie Bethea, Cynthia Bush, Ron Jones, Mike Manahan, Jim Cuttino, and Cathy Moore.
Absent: Bonnie Newell & Dave Sweat

Administrative staff present: Shannon Stein, Michelle Harrison, Terri Costa, Matt Schlegel, Mike McAlpin, Harrella Whitehead, Roger Hyatt, Lori Hughes, & Scott Able

Call to order 6:00 pm

- Shannon Stein provided a brief history of the compensation increases given for both national board certifications and the receipt of advanced degrees. Board discussed the standardization of said salary adjustments. Motion made and carried to approve a 12% increase for obtaining a Master's Degree and an 8% increase for passing national boards.
- Shannon Stein provided an update on the progress of the Strategic Planning committee and the upcoming meetings with Brian Boone.
- Harrella Whitehead gave an update on the bond refinancing and the request for bids from various financial institutions.
- Shannon Stein discussed the changes in the NC Charter School Alliance and the Charter School Association. Motion made and carried to wait to decide on membership in either organization.
- Shannon discussed the implementation of Parent Assist. Expected to be online by 3rd quarter. Jane Vizard is spearheading.
- A motion was made and passed to approve salary recommendation for staff.
- Eddie Bethea led discussion regarding the utilization of electronic drop box (Drop Box or Sharepoint) for future communications between meetings.
- Discussion regarding level and method of Board communication with the general population and methods to increase parent volunteerism.

Motion to adjourn made and carried.

Harrella Whitehead
Director of Business Services