



LAKE NORMAN CHARTER BOARD MEETING MINUTES AUGUST 2, 2012

Attending: Bill Farber – Board Chair; Tom Ghareeb; Ron Jones, Laurie Fabian, Mike Manahan, James Cuttino, (Board Members); Shannon Stein - Managing Director, Lawrence Sullivan – HS Principal, Michelle Harrison – MS Principal, Terri Costa – Vice Principal, Harrella Whitehead – Business Manager, Matt Schlegel - Director of Athletics, Scott Abel – Director of Facilities

I. Call to Order – 7:05 PM

II. Approval of Open and Executive Session Meeting Minutes from July Board Meeting

III. PTO Update

- A. Distributions Day on Tuesday
- B. Welcome Back Luncheon on Monday
- C. Fundraiser starts Friday –coupon book-end Friday the 7th
- D. Lunch program-August 8th -24th , lunch begins Sept. 4th-order lunches

IV. Athletic Boosters

- A. Moms One-on-One
- B. Maintenance on Field

V. Managing Director Report – Shannon Stein

- A. Student Council Report: Mars Hill College Leadership Conference presented by Truman Spittle and Megan Somloi (Student Council Reps)
- B. Introduction of Student Council Members
- C. Changing at the State Level-Assessments by Jeanine
 - 1. Partnering to help all kids learn (NWEA Corporation)
 - 2. Instead of the Iowa testing
 - 3. MAP Assessment (Measures of Academic Progress) to start at the middle school
 - 4. Computer Adaptive Test - questions on tests are tiered based on student's academic level; data will stay with the student up until high school
 - 5. August 14th Teacher Workshop on MAP
 - 6. A possible training here at Charter for all Charter schools
 - 7. An equal interval scale cross grade which measures achievement, difficulty, linked to content, and shows growth over time
 - 8. Data more quickly, less expensive, get student growth progress reports
 - 9. Linked to Common Core Standards
 - 10. Testing middle school students in September, January, and then in March – an hour and half for each test – Language Arts and Math
- D. Shannon began talking about 2010-2011 School Report Card. Report card talks about finance, technology, class ratios, performance. Last year, we were a School of

Excellence. We have been an Honor School of Excellence, which was a drop from last year because of the special education sub groups. We are now an Honor School of Excellence. We got a 94.2% on end-of-year testing. Next meeting Shannon will talk about the how the state is changing. The state has changed to Common Core and how will we be assessed. We had a 92% graduation rate. This is due to students coming in from other schools, students who did not get enough support, or that LNC is a school for safety reasons and not academic reasons. AMOs-hit all of ours, only 46% in the state of North Carolina met this goal. Now reporting 4 year cohort and 5 year cohort.

1. James Cuttino questions the school size on the report card.
2. Mike Manahan questions what happens to students who leave Charter-asking if Charter is still accountable for graduation rate

VI. Treasurer's Report – Harrella Whitehead on behalf of finance committee

- A. Lawrence and Michelle managing money for new hires, saved \$7,000
- B. Budget Review Schedule – finals for 11-12 have next month
- C. Current Budget – retirement rate – 1% increase, came in at 14.23%
- D. Bond transaction was closed
- E. Working on the loan for phase III – waiting for plans to view
- F. In conversation with Sports Booster to consider advancing them a loan for concession stand bathrooms – extend the loan

VII. Old Business

- A. Strategic Planning Update
 1. Communication Report by Mike Manahan – met on Monday, July 30th to create appropriate short-term and long-term goals that maps with our vision, culture, and strategy, and make sure we are more proactive, and plan to meet again on the 14th to wrap up the goals to come back and talk on the 23rd.
 2. Technology Report by Ron Jones - had a meeting on Tuesday, how and why will this help teachers, the end result is to come up with 5 to 10 ways technology can be accomplished in the classroom, and then find the hardware and software that will accommodate those ways, continue to invest in technology, keep coming back and evaluating the technology and the usage
 3. Cross-Cultural – signed up for World View a partnership with UNC that support training and resources for teachers, partnership with students in Japan
 4. College Counseling – Have not met
 5. Partnerships – Have not met
- B. State of the School Address given by Administration, Harrella, and Bill Farber
 1. Middle School August 23rd at 6:00
 2. High School August 30th at 6:00
- C. Staff Team Building on Friday, August 10th
 1. Want Board Members to come

VIII. New Business

- A. Renewal Contract for Teachers

- B. Heather Connell hired to be Choral Director and Karrie Dettrey for 5th grade was moved by Jones and Bill Farber seconded - approved by Board.
- C. Atlanta field trip presented by Leslie McFarland and Danielle Derwich – motion to approve by Bill Farber and seconded by Laurie Fabian
- D. Lake Norman Charter School Motor Vehicle Report – this spring Harrella and Shannon met with vendors, and landed back with JJ Wade for insurance, rectify student insurance and the potential liability with carpool. Shannon is working with Eddie to propose we hand these out on August 7th, if you plan on helping drive in carpool or field trips parent must complete a motor vehicle check. First insurance that kicks in is the driver's and then the school's insurance. Shannon will recommend to Board – any major infraction, as DUI, multiple accidents - decline the offer and recommend next month to present a policy that does not allow carpool to nonrelated students. Shannon will bring the policy to the next meeting.

IX. Construction Committee by Bill Farber

- A. Met two weeks ago and they narrowed down the general contractors to three, met with each for 45 minutes, and decided to remain with Simon and Watson.
- B. ETA to break ground in the fall and complete by beginning of 2013-14 school year.
- C. Scott has a meeting next week with the county for permitting.
- D. Tom Ghareeb made the motion to approve Simon and Watson and Mike Manahan second the motion. Motion carried.

X. *Motion to adjourn by Mike Manahan, second by James Cuttino. Motion carried. Meeting adjourned at 8:30pm.*