



## Lake Norman Charter Board Meeting Minutes

### *Open Meeting Retreat*

January 10, 2013

Attending: Bill Farber – Board Chair, Tricia Sisson – Secretary, Cynthia Bush, Laurie Fabian, Mike Manahan – Vice Chair, James Cuttino, Eddie Bethea, Bonnie Newell, Shannon Stein - Managing Director

- I. Call to Order by Bill Farber– 5:25 PM
  - a. Approval of Open Meeting Minutes from December Board Meeting –  
***Motion by Mike Manahan to approve open meeting minutes from December, seconded by Eddie Bethea, motion passed***
- II. Board of Directors Self Evaluation
  - a. Board reviewed the self-evaluation; Brian Boone led a discussion on the themes.
- III. Board of Director Expectation Policy
  - a. Board reviewed the proposed Board of Director Expectation Policy. Brief discussion and Q&A. Some notations made for modifying the wording on confidentiality /Records section. Modifications will be made and presented to the board for a vote on the policy at the February meeting.
- IV. Formal Resolution for Loan Financing
  - a. The board voted in a previous meeting to approve the bank financing. The bank requires a formal resolution. Board reviewed the resolution draft.  
***Motion by Laurie Fabian to approve the resolution of the board of directors, Jim Cuttino seconded, motion passed.***
- V. Parent/Staff Survey Data Review
  - a. Questions raised as to how the survey data would be communicated out. Brian expressed his opinion that the recap of each survey be posted, and the themes be reviewed within the applicable strategic area of focus and be a strategic discussion point at subsequent board meetings.
  - b. Board reviewed the staff survey data related to themes. Key themes raised:
    - i. Some parents are not respectful of teachers and staff, and do not follow proper channels of communication
    - ii. Faculty not holding students accountable for their academic achievement and adherence to the honor code
    - iii. Lack of technology
    - iv. Would like more connection/interaction between Middle school and High school
    - v. Would like more teacher development opportunities
    - vi. Faculty feels supported by board
    - vii. Faculty feels supported by administration
      1. Board outlined themes and discussed which required action.
  - c. Board reviewed parent survey and outlined the following themes:
    - i. College counseling for parents and for students
      1. Essay writing
    - ii. Technology

- iii. Homework
- iv. Foreign language
- v. Curriculum choices
  - 1. Electives
  - 2. AP courses
  - 3. Math
  - 4. Vocational courses
- vi. Scheduling (7 vs. block)
- vii. Misunderstanding the LNC mission (or don't care about the mission)

Shannon addressed the changes that are and will be taking place in the last five years and going forward. There are a lot of changes within strategic plan, operations and state mandates. She discussed the foreign language program and changes within it. She also addressed homework and a strategic plan led by Mark Pecorella that addresses homework rigor (content) vs. volume. One idea from this work is to initiate a study hall.

Board discussed the college counseling theme, that there is a need to do more than what is being done now. This is a large enough issue that requires not only the strategic planning committee around college counseling program but also requires more discussion and a broader plan. The board also discussed implementing a structure with a calendar, and enhancing the website's college counseling resources.

Board agreed there is much work already being done to address the themes and next steps will be to communicate that information out to the community. Board also agreed that other themes need to be addressed via policy and structure as well as communications. Both Faculty and Parent themes will need to be further reviewed and addressed ongoing and at subsequent board meetings.

Board had a discussion around honor code and parent adherence to the honor code with reference to behavior.

Brian iterated the need for each meeting to have a topic, and it can be related to goals and themes.

Bill thanked Shannon for her leadership and acknowledged that the survey reflected that leadership and that there were no surprises. Bill also thanked Brian for his assistance in developing the strategic plan.

Jim pointed out the comment in the survey that LNC makes it difficult to volunteer and donate. Brian stated that part of the plan was to initiate a welcoming committee to address those opportunities.

**VI. Motion to move into closed session by Mike Manahan, motioned seconded by Cynthia Bush, motion passed and meeting moved into closed session at 9:07pm.**

**\*\*AMENDMENT; CORRECTION: The January Board meeting minutes were amended (August 8<sup>th</sup> Board Meeting; Motion by Manahan, Second by Fabian... Motion Passed) to accurately reflect that the Board of Directors went back into open session after the January Closed Session. The meeting adjourned at 9:12 after the Board discussed reason for being in closed session and decided that the matter did not meet the criteria as listed in North Carolina State Statues for Open Meetings.**

***Motion by Manahan, Second by Fabian***

Minutes respectfully submitted by:  
Tricia Sisson, Board Secretary