



Lake Norman Charter Board Meeting Minutes October 4, 2012

Attending: Mike Manahan – Board Vice Chair; Tricia Sisson – Board Secretary, Tom Ghareeb – Board Treasurer, Ron Jones, Laurie Fabian, Eddie Bethea, Jim Cuttino, Cynthia Bush, Bonnie Newell, (Board Members); Shannon Stein - Managing Director, Lawrence Sullivan – HS Principal, Michelle Harrison – MS Principal, Terri Costa – VP HS, Mike McAlpin - VP MS, Harrella Whitehead – Business Manager, Scott Abel – Director of Facilities

I. Call to Order – 7:00 PM

II. Approval of Open Meeting Minutes from September Board Meeting

- a. Motion by Tricia, second by Eddie, motion passed

III. PTO Update – Angie Lambert, PTO President MS

- a. Update on Fundraising – fall efforts wrapping up, still collecting books, funds down from last year, looking into why that is
- b. Completing carpool silent auction
- c. Cookie dough starts tomorrow
- d. Staff Luncheon October 18th.
- e. Karen Clark organizing a ring ceremony scheduled for first week of November

IV. Athletic Booster Update

- a. East Lincoln football game tomorrow- LNC undefeated – also Senior night
- b. 1st installment on bleachers paid, admissions going well to support this
- c. Completed first meeting on planning for permanent concession stand
- d. Playoffs starting in a few weeks
- e. HS Soccer doing well, undefeated in conference
- f. Girls volleyball undefeated
- g. Projects – fall season wrapped up, winter season started

V. No public comments

VI. Managing Director Report – Shannon Stein

- a. Mr. Sullivan introduced Grayson Wyker – National Merit Semi Finalist – representing LNC in positive light, excellent student
- b. Shannon updated board that admin is drafting 2013-2014 calendar, has gone to SALT for feedback, should be available for board review soon.
- c. All board members invited next Friday, October 12 at 8:30 am to official last groundbreaking of the high school construction phase.
- d. ACT and SAT data in packets – goal was to be purposeful and transparent on data, LNC did very well, trending data 2010-2012. 2012 average score 1594, compared to almost all local high schools, only PLP scored better. ACT data also compared very well. Outtake from SAT results in Charlotte Observer
- e. In one week, Shannon will deliver communication to families on assessment and differentiation and formative instruction in the classroom and how that reflects different plans in teaching in the classroom. Document will show how we assess our students.
- f. Brian Boone and Shannon will begin meeting with different support and fundraising groups associated with the school. Committees identified by strategic plan and now will begin to develop a unified vision on fundraising.
- g. Shannon visited Mountain Island Charter today, made connections and networked with them. They are 'us' about 10 years ago, currently renting rooms at

- Methodist church and trailers out back however the church has ended their lease beginning next year and they will have to pack up and leave and find a new home. They are a K-9 school this year.
- h. Shannon asked Mrs. Costa to speak to the board about testing coming up this year. Mrs. Costa passed out a condensed version of the new exams – “measures of student learning”, now called NC Common Exams. EOG’s and EOC’s are not going away. Will be on a letter grade system (A-D) and each school will be assessed based on those results to deliver a rating. Because the exams are new we will not get scores back as quickly because the test has not been ‘normed’ yet. Will have scale score, 100pt converted score for HS, but will not have levels I II III IV. Will not have re-tests this year since we won’t have the levels established. This could affect our % Proficient. Will be a test in every area – 14 common assessments in HS that will impact LNC, 6 at the MS, these are tests where we won’t have an EOC. New tests will be used for measure of teacher performance. At HS these tests will replace the final exam in these 14 courses. MS will also count in grade with 100pt converted score. This is a cost that was not budgeted, LNC will have to pay for the reproduction of tests and pay for the score sheets.

VII. Finance Update

- a. Harrella reported there is no update

VIII. Old Business

- a. Strategic Planning Committee updates
- b. College Counseling Committee presented to stakeholders at 6:00 pm today their current and go forward plan and new tools. Presentation will be put on Blackboard Connect.
- c. Tricia reported that Partnerships Committee met today, Terri reported the committee has compiled a spreadsheet of existing partnerships. Committee is defining what the different types of partnerships are, and identifying what partnership benefits are.
- d. Jim reported on Technology Committee – committee met with Dr. Smith from Mooresville HS. Very impressed by the stats they shared about the success of their program. Had discussion about how they implemented their program. Trying to do more strategic thinking, thinking about what are the tools we need in the classroom to help our students to learn better. Completing a focus group with teachers to report to the committee – sub-committee being identified to develop a job description for a facility liaison
- e. Cynthia reported on Cross Cultural Committee – met last week, focused on what will be accomplished this year, exchange program and how to leverage. Also where they want to go in future
- f. Mike reported on Communications Committee – talked about consistency, reached out to different audiences, went back through and looked at students, family, and parents, as well as general community to see how to communicate, put together a short term and a three-year goal, now working on putting it all together to complete the one-year object, will meet towards the end of the month. Shannon interjected that LNC is tweaking Knights news, running into technology issues but Marie, Brian and Kim working closely to get it to a more inviting document that is still streamlined.
- g. Committee presentations coming up, use template in dropbox.

IX. New Business

- a. Field Trip approval
- b. Choir – State trip to All State Chorus and Mars Hill Choral Festival
 - **Tom motioned to approve, Jim seconded, motion passed**
- c. Staffing recommendation: Valerie Norris – HS Receptionist
 - **Tricia motioned to approve, Jim seconded, motion passed**
- d. 2012-2013 Calendar changes: The State has informed all schools that they must schedule their EOG's no later than 15 days before the end of the school year (it used to be 20 days before the end of the school year, but due to test changes, they changed the requirement). This would mean that we need to move our scheduled MS ½ days to May 14-16 (vs. May 7-9 as scheduled) to be in compliance. Schools & families will not receive the students results until the middle of June because the State will be norming the new tests and therefore there will not be retakes this school year.
 - **Tricia motioned to approve the calendar change, Tom seconded, motion passed**
- e. Construction committee update – Scott reported the good news that town of Huntersville and LUISA have approved phase 3. County has been submitted an expedited review, should be approved on the 16th. Have a signed contract with Simon & Watson for \$16+ Million, may drop by \$64k with HVAC changes.

- X. *Motion to adjourn by Tricia, second by Eddie. Motion carried. Meeting adjourned at 7:43pm.***

Minutes respectfully submitted by:
Tricia Sisson, Board Secretary