

Lake Norman Charter School Board Meeting Minutes – Open Session October 6, 2011

Attending: Tricia Sisson – Chair, Bill Farber – Vice Chair, Tom Ghareeb - Treasurer, Bonnie Newell - Secretary, Eddie Bethea, Cynthia Bush, Ron Jones, David Swett, Mike Manahan and Cathy Moore.

Administrative staff present: Shannon Stein, Michelle Harrison, Terri Costa, Matt Schlegel, Mike Mcalpin
Call to order 7:00 pm

Motion by Bill, second by Mike, to approve both open & closed session minutes from September. Motion carried.

o P.T.O. Update

- Carpool raffle ended for both middle school and high school. The high school raised more money than last year. Everyone is pleased with fundraiser.
- Senior Breakfast was September 12 and went well.
- Staff Appreciation Luncheon was approved.
- October 17 will kick off cookie dough sales for sports boosters and other clubs.
- \$2200 was approved for media center upgrade and alcohol awareness program.

o Principals Report:

Discussion centered around the changes that will take place in the major common core course of study next year. Also EOG's will be computerized. Textbooks will also be an issue that will require further discussion. The Administration is continuously working on those issues and recommendations. This will be a major topic of discussion of the Long Range Planning Committee. In addition we will need to implement the 185 days of instruction for the school year 2013.

- Welcomed Kim Smith the new Biology Teacher
- Discussion with Town of Huntersville about traffic
- Key Club sponsoring carinval Saturday 10/9/11
- Homecoming is October 7, 2011
- Rachel's Challenge was last month - very successful
- Extra effort to give papers good news -- seems to be working

o Middle School Leadership Integration Presentation

All four grades had a presentation. Service is a big part of the school. Things that were made aware of and introduced to students were food drives, Junior Achievement, Hero Essays and in 8th grade there are many service hours required. Next month we will detail how many for each grade.

o Treasurers Report

Middle of audit and will have numbers to share next month.

- **Nominating Committee Update**

Cathy Moore made two recommendations for Board positions.

Jim Cuttinio was recommended as a non voting member.

Laurie Fabian was recommended as a voting member position.

- **New Business**

- Voting took place on the recommendations of Nominating Committee
- *Bill Motion, Tom Seconded -- these nominations were approved.*

- **Managing Director's Update**

Thanks to Michelle and Shannon for stepping up during this absence of this position. Both of them have done a fabulous job. A proposal from Trisha Sisson was made to have Shannon Stein serve as the interim managing director. Roger Hyatt is recommended to serve as the interim principal. Likely this would last throughout the rest of the school year and/or while the Board searches for the permanent faculty solution.

Bill made a motion to approve, Dave seconded - Motion carried

- **Job Description for Managing Director**

The draft of the job description has been circulated. The Search Committee will look at this document and bring a final proposed draft to the next meeting.

- **Search Committee**

The following people will serve on the Search Committee. Eddie Bethea will be chair. Cathy Moore, Jim Cuttinio, Roger Hyatt, Robert Corbin, Bill Farber, Tricia Sisson, Melissa Skylar, Mrs. Justice and Karen Clark.

- **Field Trips**

6th Grade to Asheboro, NC Zoo in May
Choral Competition Field Trip - High School to All State

Bill made a motion, Mike seconded - Motion carried

- **Janitorial Service**

Current cleaning company, Janet King, is unsatisfactory for many reasons. The Bud Group has put in a proposal in that will reduce the fees and increase the services for

cleaning of our buildings. The savings and quality were of utmost importance. It was discussed to relinquish the current services and have Bird pick up the contract starting as soon as possible.

Motion by Bill, second by Tom- motion carried

- Future Thoughts on Innovation

Brief discussion was had regarding a desire to improve on the innovation at our school and to keep it at the forefront of our thoughts. Further discussion and ideas will come in the next few meetings.

Bill made a motion to go into closed session, Dave seconded -- Motion carried

Motion by Bill, second by Mike to adjourn

Bonnie Newell, Secretary