

**Lake Norman Charter School Board Meeting Minutes –
Open Session December 1, 2011**

Attending: Tricia Sisson – Chair, Bill Farber – Vice Chair, Tom Ghareeb - Treasurer, Bonnie Newell - Secretary, Eddie Bethea, Ron Jones, Mike Manahan, Cathy Moore, Laurie Fabian, and Interim Managing Director - Shannon Stein. Not attending David Sweet, Cythnia Bush, and Jim Cuttinio

Administrative staff present: Michelle Harrison, Rodger Hyatt, Terri Costa, Mike Mcalpin, Scott Abel, Matt Schlegal

Call to order 7:00 pm

*Motion by Tom, second by Mike, to approve both open & closed session minutes from October.
Motion carried.*

o Managing Director's Report:

- Facebook page and additional communication vehicles have been added for the school thanks to Mike Manahan's help. They seem interconnected with BlackBoard to a great deal as well -- another effort to improve communication.
- Bomb Threat Incident - Threat was made around Thanksgiving Break and all procedures and policies were put into place. The police were involved and determined it was a hoax, there has been a reward to find who made the threat. The other positive was that the policies and procedures for such an incident were practiced flawlessly and allowed for a great deal of security in such an event.
- Kyle Pearce reviewed his national Board Certification - congratulations.
- Leadership program throughout school continues with great success for our students.
- Congratulations to Gene McDaniel who is recognized as an outstanding technology presentation for enhancing education.
- Congratulations to the first State Champions team - Girls Cross Country Team.

o Treasurers Report

- Clean audited was completed November 30, 2011
- Thank you to Harella White for doing such an outstanding job
- First quarter budget amendments received and reviewed

Motion by Bill to approve, second by Mike -- motion carried.

o **Old Business**

- Common Core NC Essential Standards Update - Administrative staff attended training for implementation. Based on that training it appears that LNCS is well prepared for this upcoming change. There is also a resource website for teachers that the Board watched and is given to the staff.

o **New Business**

A. Policy Committee

Congratulations to Eddie Bethea and staff for putting together the new Policy and Procedures for the Board's review and approval. It is comprehensive and an improvement.
Motion made by Bill to approve, Ron seconded - Motion carried

B. Search Committee - Managing Director

In Jim's absence Roger Hyatt gave a comprehensive presentation about the Director search. The committee has come up with a well written job description. Ads have been placed Statewide and National as well. A link on our website is useful for candidates and all to review that shares the job description and allows for great communication. It is the plan to allow parents and others interested to comment on characteristics that they would like to see in a new Director as well. The process is going well and on time.

C. Strategic Planning Committee

1. Committee continues to talk with CHC in regards to possible sale of 2.57 acres. To move forward with the sale LNCS will have to hire engineering firm to do comprehensive site plan and land use. Proposal was included for review.

2. Proposal from Brian Boone was discussed for strategic planning and overall directions for capital campaigns, etc. The committee has investigated his references and prior work and made a strong recommendation to move forward with the proposal. His work would begin immediately.

Motion made by Bill, Bonnie seconded - motion carried.

D. 2012-2013 Calendar

Shannon Stein discussed philosophy of creating scheduling. Spring and Christmas Break are the same as CMS, however, CMS has not adjusted their calendar to reflect additional 5 days to the school year next year. It is planned that a registration Day will take the place of Open House with the exception of Open House for 5th and 9th grade. A Back to School night will combine curriculum night and open house a few weeks into the new year. It will be at registration day that a student will get their lockers, schedules, etc. Start date is August 15 and ends May 31. A motion to approve the calendar was made.

Motion made by Bill, Tim seconded - Motion carried

E. Board Retreat Date

January will be a Board Retreat. It will still be the first Tuesday of the month but will start at 6 pm. There will be an additional Board Training in February or March.

Bill made a motion to go into closed session, Mike seconded -- Motion carried

8:50 pm

F. Staff Raises

The Board approved an overall staff raise, less the Interim Managing Director and Acting Contract High School Principal.

Motion by Bill, second by Tom - Motion carried.

Motion by Bill to adjourn, Laurie to second - Motion carried

Bonnie Newell, Secretary