



Lake Norman Charter Board Meeting Minutes

Open Meeting Minutes

June 6, 2013

Meeting Called to Order by Bill Farber at 6:45 PM

Attending: Bill Farber, Board Chair; Mike Manahan, Board Vice-Chair; Tricia Sisson, Secretary; Tom Ghareeb, Board Treasurer; Laurie Fabian, Cynthia Bush, Jim Cuttino

Motion to move to closed session at 6:48 by Mike Manahan, seconded by Tom Ghareeb, motion carried unanimously

- I. Meeting moved to closed session Pursuant to North Carolina General Statutes § 143-318.11(6)

Motion to move to open session at 6:52 pm by Laurie Fabian , motion seconded by Tom Ghareeb, motion carried unanimously

General Meeting

Attending: Bill Farber, Board Chair; Mike Manahan, Board Vice-Chair; Tricia Sisson, Secretary; Tom Ghareeb, Board Treasurer; Laurie Fabian; Cynthia Bush; Jim Cuttino; Shannon Stein, Managing Director; Lawrence Sullivan, HS Principal; Michelle Harrison, MS Principal; Mike McAlpin, MS Vice Principal; Harrella Whitehead, Director of Business Services; Scott Abel, Director of Facilities; Matt Schlegel, Athletic Director

I. Board Chair Comments:

- A. Bill Farber commented that he wanted to attend media/band/pto/athletic boosters meetings but due to travel schedule could not. Bill thanked all these organizations and the people who serve in them.
- B. Bill commented about graduation this past weekend, mentioned Mrs. McFarland's speech, the class president's speech and noted his pride in the graduating class.

II. Approval of Minutes

Motion by Laurie Fabian, seconded by Jim Cuttino to approve May Open Meeting Minutes, motion passed

III. Support organization update

- A. PTO update – Angie Lambert reported PTO is in process of collecting funding requests. This year PTO funded \$11,000 in requests and \$24,000 in classroom allotments including 3 computer carts and other technology needs, along with new sound equipment for chorus. All board positions are filled with the exception of treasurer as Robin is relocating. Angie will take HS president and Christy Manahan will take MS president. Karen will still serve. PTO ambassador is a new position to align with support groups to

share information and increase volunteer hours. Shannon noted media boosters will go under the umbrella of PTO.

- B. Athletic Update – Laurie Fabian reported that partnership with Mamas has been established and will be building the concession stand. LNCharter signed the 5-year commitment. Matt reported Athletic is working on the fence, also reported sports teams finished strong with Women’s Soccer winning the state championship. Also reported LNCharter in running to win 1A division Wells Fargo cup for best overall athletic program in the state. Shannon emphasized that while the school does not overemphasize athletics, it is an important part of the school program.

IV. Public Comments – no public comments

V. Managing Director’s Report

- A. Shannon reported all teachers were deployed with iPads and will be trained over the summer and complete a year’s training during the pilot. Distribution to families going out next week.
- B. Senate Bill 337 – looks to take charter schools out of state control and place them under their own governing body. LNCharter is not in favor as it favors for profit charters.
- C. Teacher of the Year: Cara Matocha at HS and Curtis Kendrick at MS. Must choose one to represent LNCharter at state level.
- D. Graduation and 8th grade promotion last week went well. Ad in papers congratulating seniors. 125 graduates earned over \$7 million in earned scholarship money.
- E. Shannon has offered a person the position of Director of Community Relations
- F. President in Mooresville Middle to discuss technology in education. Shannon congratulated Roger Hyatt.
- G. In packets there is information about common exams.
- H. Recognition of Sierra Mcleod & Adrienne Mitchell, Step up to STEM program. 200 students applied, only 32 selected, 2 from LNCharter
- I. Annual MS leadership presentation to board – presentation by each grade beginning with 5th grade. Anna presented her “me” project, Mr. Graham presented the 6th grade project “how to change habits, attitude, school & life” – once change per quarter. Students presented examples from each quarter. 7th grade presented on technology use in language arts, and assignments on researching famous mathematicians. 7th grade Science studied vehicle emissions related to carpool. 7th grade social studies created a welcome presentation to the exchange students. 7th grade completed their leadership project by assisting Huntersville Parks & Rec in a cleanup effort. Kara Bramley, 8th grade student, reported the classes’ efforts to count community service hours and recognize students via a leader board. Kara showed a prezzi presentation of her community service project on Shining Hope Farms.
 - i. Mike Manahan asked about challenges students faced and what is done with that information. It was shared that one past project identified the need for healthy snacks and now there is a vending machine for healthy snacks in the cafeteria. Ms. Harrison stated one

student noted the number of students left at carpool after four and administration made efforts to lessen that.

VI. Finance Update

A. Audit Contract

Harrella presented the Potter & Company audit engagement letter for board approval. Total audit fees \$14k. This year basic audit fee is \$11,400 up \$500 but includes additional audit items. Jim asked if we compared prices, and Tom stated we have put audits out to bid 4 years ago, and we have an established relationship with Potter & Co. Very comfortable with cost and relationship.

Motion by Tom Ghareeb to approve Potter & Company for fiscal year, seconded by Mike Manahan, motion passed unanimously.

VII. Old Business

A. Construction Committee Update.

Scott reported Dan has a date, August 9, giving a week to move in. Scott reported on the accidental flood, situation has been remedied by the GC. Town of Huntersville has indicated they will provide an administrative waiver for the parking lot to add 40 spaces if within a 3% variance when the contractor completes the calculations. If we can secure land from Presbyterian, an additional 125-150 spaces will be approved.

B. Strategic Planning Committees

- i. Cross Cultural – no updates
- ii. Partnership – Shannon reported she and Norris Woody met with Hendrick auto mall and may want to do some sponsorships later but will support fall sports in the coming year. Shannon, Matt and Terri met with the General Manager of WalMart to help out with needs that may arise. Rotary Huntersville will support a fund drive in the fall.
- iii. Communications – Mike reported communications will launch the portrait of a graduate and will continue quarterly. Deployment for 7th and 9th grade technology. Shannon reported new website will go live shortly with soft conversions but will launch collectively in open house, giving teachers time to put information on their site. Open house will also launch new volunteer campaign.
- iv. College Counseling – Laurie Fabian reported they had two meetings to build the model of parent expectations concerning services that will be offered to parents. Rough model is completed and two new counselors will have framework. One counselor applicant has accepted, second will be given offer next week.
- v. Technology Committee – Jim reported Kim, Scott and Harrella have worked hard and been busy ordering new hardware. Committee were given feedback by teachers and chose iPad for second phase, 7th and 9th grade will pilot in the coming school year. Excellent solution with lowest maintenance. Pilot will determine any need for other options. Harrella stated the first loan payment of \$169k will go out in June. 3 year capital lease covers all the technologies' needs for the pilot. All devices that were tested and not selected were being

resold at at least 50% of initial value. Keeping all iPads that were in pilot and will be used by teachers not in the pilot. Shannon is linking Jim with someone who can quantify with metrics the results of the pilot.

VIII. New Business

- A. Cynthia reported on the National Alliance of Charter School convention coming up and invited anyone who may be interested to attend.
- B. Annual bonus recommendation for MD, Bill asked to entertain a motion to approve.

Motion to approve MD annual bonus by Jim Cuttino, seconded by Mike Manahan, motion passed unanimously.

Motion to adjourn by Tricia Sisson, seconded by Tom Ghareeb, motion carried and meeting adjourned at 8:02 pm

Minutes respectfully submitted by:
Tricia Sisson, Board Secretary