

Lake Norman Charter School Board

Meeting Minutes - Open Session

8-2-2007

Board members present:

Rich Bovard	Tom Ghareeb
Rob Dixon	Kristi Miller
Cathy Moore	Ron Jones
Billy Neal	
Dana Waldrop (late arrival)	
Karen Bentley	

Committee members present:

Administrative Staff present: Ben Putnum, Donna Garrison, Mike McAlpin, Christy Hutchison, Allen Long

Teachers present: Charita Justice

Discussion / agenda items:

- Call to order @ 6:35pm by Rich
- Approval of "Open" session minutes – motion by Karen, second by Rob. Motion carried.
- Approval of "Closed" session minutes – motion by Rob, second by Billy. Motion carried.
- Per Rich, "closed" session minutes will not be sent to the board via email per advice from Jean Krufft (office of Charter Schools)
- Public comments (6:40pm):
 - Introduction of account executive with Acadia, Christine Quinn.
 - Concern voiced regarding format/appearance of checks from Acadia – anticipate change in October
 - Discussion of grant writing. Currently performed by LNCS personnel. Acadia offers service for fee.
 - LNCS receives notification of potential grants typically by the state, and occasionally through parents via workplace opportunities
- 8th grade fieldtrip (6:50pm) – presentation by Charita Justice
 - Description of current "phish" process to ensure success of trip
 - Preparation for current field trip format voiced as labor intensive
 - Handout presented describing proposed "Integrated Leadership Unit"
 - Discussion with numerous voiced opinions/concerns regarding decision to either maintain current field trip process, or abandon out-of-state format and proceed with local educational opportunities
 - Motion by Rob, second by Ron to continue with current 8th grade field trip format this year (07-08) with expectation that 7th grade class for 07-08 would be notified that format will change for 08-09 year – motion failed 5-3.
 - Motion by Kristi, second by Rob to proceed with "Integrated Leadership Unit" with amendment to arrange 2 night educational retreat for 8th grade. Motion carried 6-2.
- Managing Director's Report (7:40pm)
 - Teacher update provided by Mike. 8th grade social studies, and 8th grade math teacher needed
 - Permission given by Ben & Mike to lead teachers for "team training" for middle school d/t the number of new staff members
 - All teachers for 9th grade have been hired
 - Seeking 9th grade band teacher to teach 1 class/day
 - High school currently has 120 students registered, no wait list currently
 - August 14th – 9th grade parent's night for registered and prospective students from 7-8:30p
 - Middle school building update – building nearing completion. Middle school gym may not be completed along same time frame. May pursue C.O. for MD building, excluding gym.
 - Anticipate approval of "rain gardens" prior to start of school

- Diversity training scheduled for August 23 – 66 staff members for upcoming year
- Christy provided LNCS calendar for staff orientation
- Discussion of retention policy – handout provided. Motion by Billy, second by Karen to accept policy with revision as per Rich, motion carried.
- Discussion of modular building options for use/sale by Ben
- Review of handbooks (8:20pm): one for MS, one for HS. Anticipate one staff procedure manual. Suggestion to read over manuals, email concerns to Rich, discuss/vote via conference call by August 17th.
- Treasurer's report – none
- Committee reports (8:30pm):
 - Audit and evaluation: audit contract signed – for completion ~end of October
 - Budget and finance: none
 - Long range planning: closed on purchase of proposed HS land (Bragg property). Continue with environmental eval for adjacent property
 - Architects working on appropriate submission of requests/permits/etc
- New business (8:40pm):
 - Approval of extension agreement with Sperry Van Ness through 1-15-08. Motion by Rob, second by Billy. Motion carried.
 - Schedule of 2007-08 teachers provided. Sample offer letter presented. Suggestion to insert verbiage "pending board approval" into offer letter. Motion for approval of 2007-08 teachers by Rob, second by Karen. Motion carried.
 - Discussion of "Opening Ceremony" for new building in September in conjunction with curriculum night. Suggestion for "keynote" speaker.
 - Discussion of possible golf tournament @ Northstone on Nov 5th as fundraiser.

Motion to enter "closed" session (8:55pm) by Rob, second by Tom. Motion carried.

- Return from "closed" session @ 11:00pm. Motion by Ron to adjourn, second by Rob, motion carried.