

Lake Norman Charter School

Board Meeting Minutes

February 7, 2008

Board Members Present:
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Rich Bovard – Board Chair	Ron Jones
Tom Ghareeb – Board Treasurer	Kristi Miller
Cathy Moore – Board Secretary	Tricia Sisson
Karen Bentley	Dana Wardrop
Eddie Bethea	Rob Dixon
Ben Putnam – Managing Director, non voting	Bill Farber – non voting

Administrative staff present: Christy H., Allen L., Terri C., Mike M., Beau C., Sheryn F., Donna G.

Call to order @ 6:32pm by Rich Bovard

Approval of previous minutes: defer to next meeting

Public comments - none

PTO update by Kristi M. on behalf of Vicki S. as below:

- School store reports approximate \$1354 net profit
- Staff appreciation week March 10-14
- Exploring options for next year fundraising opportunities

Managing director report presented by Ben:

- Ben extended appreciation and thanks to all who attended and assisted with lottery on Wed 2/6
- Prior meeting item follow-up re memorial for Ms. Gergely. "Bridge" concept continues to remain favored option for memorial. Possibility of connecting future high school to middle school. Possibility of involving students for leadership role.
- Leadership presentation by Ms. Young:
  - Career/explorer day for 8<sup>th</sup> and 9<sup>th</sup> grade participating in career day. Involve speakers to engage students. Possible volunteer day to have representatives attend to disclose community volunteer options with late spring as targeted date.

- Conversations with Eagle scouts with regard to constructing initiative challenge course for team building. Another suggestion for Eagle scouts project is for high school beautification.
- Options for high school football program presented by Allen Long.
  - Proposal by Mr. Long for board approval to proceed with program with a third party provider
  - Verbal agreement to maintain academic standards.
  - Motion by Karen, second by Rob to approve proposed football program with the third party provider. Motion carried.
- Ben (on behalf of Mr. Price) requested approval from board for part-time maintenance assistant position.
  - Estimate need for 10 hours/week. Estimated \$10-15/hr.
  - Motion by Karen, second by Tricia to approve addition of position. Motion carried.
- Extension of lease agreement document submitted to Town of Huntersville. Awaiting final approval.
- Lottery information/application results discussed (see handout presented by Ben).
  - For first time, some siblings of current students were placed on "sibling" wait list for 6<sup>th</sup> and 7<sup>th</sup> grade. There is a possibility that some of these siblings (of current students) may not have a spot for next year.
  - Of current 184 8<sup>th</sup> grade students, ~148 have indicated they plan to return.
- LNCS Charter renewal has been received by state, received renewal for 10 years.
- Presentation by Christy of teacher awards:
  - Windy Fullagar – Harris Teeter teaching award
  - Christine Pecorella – American Stars teaching award
- Ben presented letter received from Habitat for Humanity in reference and honor of donation of monies and service on behalf of Mike Price.
- Discussion of discipline/suspension issues as reported in Managing Director's report. Explanation by Mike of type II and type III offenses. Request by Rich to present details of discipline issues in addition to numbers of offenses in future reports.
- High School report presented by Terri (see attached report).
  - Update of accreditation. Terri recommends proceeding with application for accreditation - \$350 application fee. In addition, must submit first year's dues in amount of \$625 for high school and \$850 for both schools.
  - Presentation of Health/Sex Education Scope. Parents are given option to have their child opt of this program. Terri supportive of providing this information to our students.
  - Sex education component is not part of current middle school program. Discussion for addition to middle school program. Mike suggests possibility of engaging public/parent input via open informational session regarding possible addition of this course to LNCS curriculum. Rich recommends formation of ad hoc committee to further discuss this topic – Tricia and Rob will facilitate ad hoc committee.
  - Terri stated that an ad will be placed in the Charlotte Observer announcing LNCS accepting applications for teacher positions for next school year.

- Rich stated that he and Allen have investigated option of having an ROTC program @ the high school. Allen discussed his efforts to engage further discussion and contacts needed to bring ROTC to the high school. Update to follow @ next meeting.
- Treasurer's report : Statement presented by Tom.
- Audit and Evaluation : Audit completed, no issues identified per Rich.
- Budget and Finance : nothing to report
- Policies and Personnel :
  - Nepotism Policy proposal presented for review (**see handout**). Key points discussed by majority regarding teacher/administrative relationships.
  - Motion by Tricia, second by Rob, for amendment to current policy to allow hiring of spouse or family member of middle school staff for positions available @ high school. Motion carried.
- Long Range Planning : High school expansion process planning continues. Drawings and master plans have been submitted. Plan for phase 1 building/construction to be completed by fall 2009. Seeking finalization with contractors.
  - Motion by Tom, second by Ron to allow purchase of log cabin house as per proposed agreement between Ben and potential buyer with expense of removal to buyer. Motion carried.
- Motion by Tricia, second by Rob to have finance committee authorized to undertake necessary activities to facilitate issue of tax exempt bonds and return decisions to board for ratification. Motion carried.
- Nominating Committee : Discussion of members and eligibility terms.
  - Eddie B. eligible for initial 3 year term.
  - Karen Bentley eligible for second 3 year term.
  - Rich Bovard eligible for second 3 year term.
  - Rich Bovard's term of board chair expires June 30, 2008. Selection/process for new chair needed.

#### New business:

- College counselor position for high school discussed. Ben recommends pursuance of both middle school and high school counselors to begin establishing working relationships. Terri and Allen to begin seeking counselor for high school
- Traffic officer agreement, some vague issues in current agreement to be further discussed and addressed. Other options being explored by Ben with CMPD.
- Discussion of land broker and subsequent commission for real estate issues.
  - Motion by Tom, second by Dana to extend existing agreement with Sperry Van Ness. Motion carried.
- New requirements for tax reporting. "Whistle blower" policy discussed. Rich recommends pursuing agreement with outside company to address/handle for LNCS.
- Lease extension.
  - Motion by Tricia, second by Kristi to authorize board chair and managing director approve lease agreement. Motion carried.

Motion by Ron, second by Karen, to enter closed session. Motion carried.

Returned from closed session at 10:30 pm.

Motion by Ron, second by Karen, to adjourn. Motion carried.

Respectfully submitted,

Cathy C. Moore, Secretary