



## Lake Norman Charter Board Meeting Minutes

### *Open Meeting Minutes*

*May 12, 2016*

#### **General Meeting**

Attending: Kevin Lambert – Board Chair, Anna Blackwelder, Steve Jones, Thom McElroy, Michael Putman, Sherry Latten, Kyle Burkey, Shannon Stein - Superintendent

#### **Call to order at 7:00 pm**

#### **I. Support Organizations**

- A. PTO: The special events committee is working on the end of the year celebration. Both middle and high school positions have been advertised and they are currently working on recruiting volunteers.
- B. Athletic Boosters: They are wrapping up the year. Baseball, soccer and track are still going on. Baseball and soccer are in the second round of playoffs and track is in regionals. Laurie Fabian is leaving at the end of the season and Doug Monte will be taking over as president. At Casino Night, the boosters raised about 8,500 dollars to go to new fields. Laurie Fabian included a pie chart documenting their review for the year. This can be found in the board's notes.

#### **II. Superintendent's Report**

- A. Math Team Recognition
  - i. Mr. Kendrick is recognized by the high school math team students for his dedication to the club. The high school does not have a math team, and Mr. Kendrick allows them to participate with his middle school students at a collegiate level.
  - ii. The math team took second in the region and the level 1 math team won. The top ten schools were recognized and LNCharter was one of them.
- B. Builders Club
  - i. Jamison Painter presented on behalf of the organization. Builders Club is the middle school level of Key Club. Some things they have accomplished this year are as follows:
    - a. Pay it Forward Fridays – morning announcements and giving a teacher a gift
    - b. Monday Reading Camp for students who are struggling with reading
    - c. PJ Day – used the money for supplies for the animal shelter and donations for the soup kitchen
    - d. Stockings for Hope
    - e. Bingo at the Oaks
- C. Student Council – Kayla Crawford, Tyler Wikoff and Alex Ponce presented on the National State Conference for Student Council. It was a three-day weekend retreat where Michael Jordan and other prestigious leaders gave speeches about leadership and success. Students attended workshops, completed a service project and received recognition for being an Honors Council. Throughout the year student council has completed the following:

- i. See Something, Say Something Campaign
  - ii. Monthly Awareness Boards
  - iii. Ice Cream Sales]
  - iv. Lunch Partnership with PTO
  - v. Athletic Boosters Partnership
  - vi. Ramp Build
  - vii. Homecoming and Winter Formal
  - viii. PJ Days for Victory Junction
- D. Graduation is on June 4<sup>th</sup> with practice being the day before. Tickets are on sale and are going strong. We are encouraging parents to carpool to help with parking this year.
- E. This past fall Ms. Holland and Mr. Smith went to a career fair at UNCC and made some connections about we are now on their employment page. We are looking to get more student teachers here at Charter.
- F. The new entrance is currently under construction. It is projected to be done by the first week of July depending on weather. We have a conditional permit with the town right now because they did not agree with the traffic pattern proposed. This will be reassessed after the first few weeks of school next year.
- G. The middle school will be looking for a full-time counselor this summer. A phased approach will be implemented at the high school to gradually integrate Ms. McFadden into the high school counseling department full time.
- H. Almost half of the seniors this year participated in some type of athletic activity and a few are looking to play at the collegiate level.

### **III. 2016-2017 Budget Proposal**

- A. The packet includes detailed numbers for review, and the finance committee has seen the budget and made revisions.
- B. Revenue
- i. The process for the elementary school land started back in February with the option of two pieces of property. This included the development of the land, road development and the rental of trailers for grades 2 and 3 for five years. July 2021 was the initial start for the permanent building which would open in 2022. This is still 95% of the plan. At this point, we swapped out the property for a different one which gained us three acres. The road improvement is a political work in progress.
- C. The Knights Fund will be its own entity funding source. They will have their own account but their account will continue to flow through our books.
- D. Salary and Benefits
- i. Built in the 2% raise back in December
  - ii. Upcoming positions for an elementary school principal and a registrar and out of the operating budget will be for one EC aid who will float between the middle and high school

- E. Non-Capital Expenditures & Expenditures
  - i. Non-Cap Ex. 3.2%
  - ii. Expenditures .002%
  - iii. Knights Fund will go towards the Smart Boards
- F. Facilities and Transportation -4.8%
- G. Student Fees – increase of 1.8% (AP and PSAT testing and tech repairs)
- H. Rent & Debt Services
  - i. 12.8% of the overall budget for loans and the rent of the trailers
- I. Purchase Services
  - i. 5% of overall budget for governance training and legal council
- J. Final Information
  - i. Bank knows the elementary school is a good profit
- K. 3<sup>rd</sup> Quarter Amendment Review

***Steve Jones motions to approve 2016-2017 budget proposal; Thom McElroy seconds; motion carries.***

#### **IV. Old Business**

- A. Strategic Planning Committees
  - i. Cross-Cultural – They have changed their name to Global Diversity and Inclusion. Their goal is for students to be sensitive to diversity and understand the integrated world around them. They want teachers to create a curriculum and instruction to empower students to take action and model diversity.
  - ii. Technology – They hired Mr. Chang as the new Director of Technology. They have spent a lot of time trying what the teachers and students really want with technology. They are replacing the SmartBoards and found a software option for the mirroring of the iPads. They are looking in to a pilot program for the new phase of technology since our iPad contract is up at the end of next year. There has been a request for printers in the classroom. Teachers can use their PTO funds for this but they need to make sure the printer correlates with the school's infrastructure.
  - iii. Living the Mission – The committee feels like they are doing a lot and have been making sure the leadership part is being measured. They are going to be dialing it back and making it a smaller group. They will be going out and exploring other schools that have leadership initiatives to get a feel for a program that would work for Charter.
  - iv. College Counseling – The Explorers survey went out a few weeks ago, and based on the results, it will determine the program offered. Mr. Smith is working with a company about a mini college fair for our campus.
- B. Elementary School Update – May 24<sup>th</sup> is the town planning board meeting and June 6<sup>th</sup> is the final town reaction. It will come down to the road improvement requests.

#### **IV. New Business**

##### **A. 2016-2017 Student Handbook Review & Approval**

***Thom McElroy motions to approve the 2016-2017 Student Handbook; Mike Putman seconds; motion carries.***

##### **B. Staff Recommendations**

- i. Recommend Mr. Lon Chang to be the Director of Technology.
- ii. Recommend Mr. Jarrod Bell to be an addition to the high school history department.

***Thom McElroy motions to approve the staff recommendations; Sherry Latten seconds, motion carries.***

***Steve Jones motions to move to a closed session at 8:21 PM; Sherry Latten seconds; motion carries.***

***Kyle Burkey motions to move to executive session at 8:24 PM; Thom McElroy seconds; motion carries.***

***Kyle Burkey motions to move to open session at 8:38 PM; Anna Blackwelder seconds; motion carries.***

***Kyle Burkey motions to adjourn at 8:38 PM; Mike Putman seconds; motion carries***

Minutes respectfully submitted by:  
Kyle Burkey with assistance by Danielle Derwich