



**Lake Norman Charter School  
November Open Board Meeting Minutes  
November 7, 2019**

General Meeting

Attending: Ricky Jones, Shannon Stein-superintendent, Sherry Latten, Jennifer Johnson, Ridgely Chapman, Jared Tilley, Anna Blackwelder, Rick Buckler, Stephanie Painter

**Meeting called to order at 7:00 PM by Ricky Jones**

**Approval of Minutes**

***Motion to approve the October minutes by Jared Tilly, Sherry Latten seconds; motion carries.***

**Public Comments:**

Jenna Brannon spoke about middle school dress code and concerns about rules and follow up with dress code.

**I. Support Group Update**

- A. PTO: Campus-wide events: Coffee Chats (face to face and watching live streaming); staff appreciation lunches for Thanksgiving with gift cards; all day sale for spirit wear (Nov. 13 8-7 and 14 12-4:30). PTO allotment date is approaching; mother-son outing tomorrow at Spare Time for ES and MS (Nov. 15); father-son outing with Charlotte Hornets; staff gifting (Nov. 18-Dec. 9 with Dec. 19 distribution); Cookie Walk (Dec 12 and 13).
- B. Athletics: Fall season - MS: volleyball went to finals. HS: golf had two excellent finishes and went to state championship; tennis made it to third round of playoffs; volleyball went to finals for conference; cross-country came in 2nd in regionals; football wraps up tomorrow; men's soccer went to state playoffs; cheer took 1st place in regionals and are headed to states.

**II. Superintendent's Report:**

- A. Lottery opened and will be open until Jan. 31. 2,200 applications in one week.
- B. Last night was the ES Open House. This was well attended and looks great over there. There was lots of pride at the event. There will be a VIP Tour Tuesday, Nov. 12.
- C. Dr. Graham was recognized as a top woman by Business Today as one of the local leaders.
- D. Mr. Funchess has been elected to be on the Configuration and Control Board committee representing the Charter School Voice.
- E. Mrs. Stein was asked to be a representative for the Huntersville 2040 Community plan.
- F. Carpool Pilot - Pick My Kid: Good communication with school, especially for last minute plans. Dec. 2 we will be able to bring more staff under the carpool canopy for supervision and eliminate the need for electronics and track who is picked up late consistently. The traffic flow will be changing as well and this will be much safer. Audio, visual, and human contact will make this system work best.
- G. Unfortunately, we had an interaction where an ES student passed out invitations to three students and a parent reacted inappropriately. This parent got upset about it and posted on social media which took a dark turn making harassing statements about a 10 year old child. The board may need to take a look at a social media regulations for the parents, teachers, students to make all people feel safe. There are procedures in place for complaints and these

parents did not follow these procedures. Next steps: Look at model policies, talk to the policy committee, create one for our community, and bring it back to the board.

### **III. Finance Report:**

- A. Budget Amendment: The state budget has not been passed yet by the governor. We are at a state budget impasse. All local education agencies are working on last year's funding at this time. Historically we offer steps on Jan. 31, but that will not happen this year. We will hold off until the state budget is passed.
  - i. Budget amendment. There have been some additional revenue from Mecklenburg county. We have a \$444,000 increase for this quarter. There has been an increase in retirement and health care benefits. There have been some changes in the cost of some programs we use.

***Motion for approval of the first quarter budget amendment by Jared Tilly; seconded by Rick Buckler; motion passed.***

### **VI. Old Business:**

- A. Committee Reports
  - i. Campus Master Planning/Construction: Just working through punch list items at this time. Working on how to maximize Elevate LNC and how to best use the money. We will be making a timeline soon to drive everything.
  - ii. Knight's Fund: Over the \$9,000 mark. Pushing hard and looking at the campaign in terms of phases. We are ending phase 1 of 3. We will start doing more pushing on social media and advertising. We are starting on this now. There are events in the mornings and afternoons in the high school with drawings, having the students involved in the campaign. A staff push will continue. We have lots of really cool giveaways such as a behind the scene tour of the Panther's stadium for a MS grade level, a target for seniors with graduation, and many competitions to keep all involved.
  - iii. Global Diversity & Inclusion: Teacher Development - Implicit Bias workshop went really well for teacher development. In addition a screencast was made under the topic of "Do your students see themselves" and an infographic of the topics people learned about at the workshop. Best Practice: Continued research on Microaggressions in the classroom. Student Development: HS continues the Twitter chats each month. Teachers seem to be organically doing these great things in the classroom which encourages diversity and communication. There will be a Mix It Up day in the lunch room with table questions and they will have discussions with each other. There will be PSA by the students. Honors English will have a "Becoming One Human" meeting.
  - iv. School-Life Balance: Structure of Whole-Life Child: 5 Pillars: Safe, Engaged, Challenged, Supported, and Healthy has been integrated and put into the framework of the school. What we are doing on a positive side here at the school at all levels. Two subcommittees have been formed based on the results of surveys: Expectations management and time management. A timeline has been put into place.
  - v. Engagement: Refocused since last year. There are now PTO representatives who serve as a liaison between PTO and this committee. Subcommittees; maximize opportunities at athletic events, Cross-school volunteer opportunities, ES: PTO directory, collecting a full list of engagement activities, Neighbor Meet Neighbor Event. Everything is about making connections through opportunities.
  - vi. Leadership: The Leadership in Action program (LiA) at HS had their third session this past Monday and all groups had their workshops. On the College Counseling section of the website there is information about leadership and it is getting the same amount of attention as service. This explains the leadership program so colleges can see what we

do. Leaders from each school will go to speak at the various schools to share what is being done at each level. Leadership is going well at all school levels. Follow the LiA Twitter.

#### **V. New Business**

- A. MS Dress Code: Stein addresses the process for the policies and how they are reviewed and who the stakeholders are. There has been a discussion of forming a taskforce to review current practice, look at best practices from other schools, and then come together and create something for LNCS and bring it to the board through the handbook process. LNCS wants to be responsive to the concerns that have been mentioned. A committee will be formed with the stakeholders and we will go through the process. While we need to do this, we also need to discuss the deployment and how it is communicated effectively to everyone. Dr. Graham will be the leader of that committee (Calls the committee together), but all people will have a voice. The committee will consist of students, staff, administrators, and parents. Has there been a change in the enforcement? Dr. Graham has pushed consistency- consistent messaging, spoke to all team leads, spoke to all staff, spoke to students as grade levels. All issues which have been brought to Dr. Graham have been addressed.

***Motion to move into Closed Session pursuant to North Carolina General Statutes § 143-318.11(a)(6) by Rick Buckler, seconded by Jared Tilley at 8:40 PM; motion approved.***

***Motion to move into Open Session by Rick Buckler, seconded by Jared Tilley at 9:13 PM; motion approved.***

***Motion to adjourn by Rick Buckler, seconded by Jared Tilley at 9:13 PM; motion approved.***