



## Board of Education Application Form

Please submit by **Monday, May 5, 2025**

Full Name:

Current Occupation/Position:

Home Address:

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Work Address:

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Work Phone number:

Home Phone number:

Cell Phone number:

Preferred address for mailings:

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Preferred Email Address:

Please include within your application package:

1. A resume or biography that includes your occupational and educational background and any other information you deem appropriate.
2. A brief cover letter with this package of information that summarizes the key items you would like us to consider.
3. Responses to the six questions on the following page.

Please email your application package to:

Amy Carr at [acarr1@lncharter.org](mailto:acarr1@lncharter.org)

If you have any questions, please contact Amy by email.



4. Areas the board is routinely involved with are listed below. Please provide comments related to your capabilities in these areas. This is a comprehensive list and we don't expect individuals to have experience or expertise in all areas, so only comment on the matters you are comfortable with or particularly interested in:
- Financial and business management
  - Selection, oversight and performance evaluation of school management
  - Personnel issues for all employees, including compensation, benefits and grievance resolution
  - Facility/Campus planning
  - Marketing and community affairs
  - Development experience (fund raising work)
  - Design and approval of policies and procedures (and monitoring compliance with Board established policies)
  - Legal and regulatory issues pertaining to the operation of a not-for-profit corporation and educational operation
  - Board officer position of Treasurer - responsibilities related to oversight of the school's financial matters
  - Board Executive Leadership (Chair and/or Vice Chair) - responsibilities related to Board setting strategic direction, governance and oversight
5. Confirm you are willing and able to actively participate on a regular basis in the following ways:
- Monthly Board meetings - The LNC Board currently meets the first Wednesday of each month starting at 7:00 pm. Up to four times a year, the board begins at 6:00 pm to participate in Board governance and training.
  - Committee participation - Committee leadership/participation generally requires 5-10 hours a month of preparation, meetings and discussions.
  - Ad hoc Board Member discussions - as certain topics arise, there may be a need for ad hoc meetings/discussions.

