

## **Board of Education Application Form**

Please submit by **Monday**, <u>May 5, 2025</u>

Full Name:

Current Occupation/Position:

Home Address:

Work Address:

Work Phone number:

Home Phone number:

Cell Phone number:

Preferred address for mailings:

Preferred Email Address:

Please include within your application package:

- 1. A resume or biography that includes your occupational and educational background and any other information you deem appropriate.
- 2. A brief cover letter with this package of information that summarizes the key items you would like us to consider.
- 3. Responses to the six questions on the following page.

<u>Please email your application package to:</u> Amy Carr at acarr1@lncharter.org If you have any questions, please contact Amy by email.

## LNC Board Questionnaire

The primary purpose of the Board of Education is to set policy, provide oversight, and approve and oversee the management of the school budget. LNC has a strong management team of administrators and personnel in place to oversee the day-to-day operations of the school. The BOE is responsible for setting vision, helping to achieve the annually-identified goals and for annual evaluation of the superintendent. Our charter and bylaws require several Board committees: Budget and Finance, Audit and Evaluation, and Governance. In addition to that, Board members co-lead or participate in several administration appointed sub committees that revolve around our strategic areas of focus and needs (e.g. THRIVE, Future Ready, Knights Fund). Service on committees requires a time commitment, as well as some prior knowledge and/or skill in the particular area.

Whereas all candidates will be given serious consideration, the board is especially interested in candidates within human resources, business or educational backgrounds and experience in areas such as Board/Executive Leadership, Fundraising, Strategic Planning surrounding the THRIVE committee and the skill set for the position of Treasurer.

## Please provide brief responses to the below questions

1. Why are you seeking a position on the Board?

- 2. Do you have any children who are current LNC students and/or do you have younger children you anticipate attending LNC in the future?
- 3. As stated above, the board is seeking someone with passion and experience that would complement the goals and objectives of the THRIVE committee. How does your background align with this need?

- 4. Areas the board is routinely involved with are listed below. Please provide comments related to your capabilities in these areas. This is a comprehensive list and we don't expect individuals to have experience or expertise in all areas, so only comment on the matters you are comfortable with or particularly interested in:
  - Financial and business management
  - Selection, oversight and performance evaluation of school management
  - Personnel issues for all employees, including compensation, benefits and grievance resolution
  - Facility/Campus planning
  - Marketing and community affairs
  - Development experience (fund raising work)
  - Design and approval of policies and procedures (and monitoring compliance with Board established policies)
  - Legal and regulatory issues pertaining to the operation of a not-for-profit corporation and educational operation
  - Board officer position of Treasurer responsibilities related to oversight of the school's financial matters
  - Board Executive Leadership (Chair and/or Vice Chair) responsibilities related to Board setting strategic direction, governance and oversight

- 5. Confirm you are willing and able to actively participate on a regular basis in the following ways:
  - Monthly Board meetings The LNC Board currently meets the first Wednesday of each month starting at 7:00 pm. Up to four times a year, the board begins at 6:00 pm to participate in Board governance and training.
  - Committee participation Committee leadership/participation generally requires 5-10 hours a month of preparation, meetings and discussions.
  - Ad hoc Board Member discussions as certain topics arise, there may be a need for ad hoc meetings/discussions.

6. Confirm you are willing to meet LNC's Board Member policy of supporting the fundraising campaigns. The policy *does not* require a specific level of support, however, board members must fully participate in the school's fundraising efforts. All financial contributions are confidential.

7. Do you have any family or business relationships with any current LNC employees or Board members? If so, please describe.

8. Please share any other characteristics, connections, knowledge or experiences you bring that could be a plus for LNC.