



## Board of Directors Application Form

Please submit by April 26, 2019

Full Name: \_\_\_\_\_

Current Occupation/Position: \_\_\_\_\_

Home Address: \_\_\_\_\_

Work Address: \_\_\_\_\_

Work Phone number: \_\_\_\_\_

Home Phone number: \_\_\_\_\_

Cell Phone number: \_\_\_\_\_

Preferred address for mailings: \_\_\_\_\_

Preferred Email Address: \_\_\_\_\_

Please include within your application package:

1. A resume or biography that includes your occupational and education background and any other information you deem appropriate.
2. A brief cover letter with this package of information that summarizes the key items you would like us to consider.
3. Responses to the five questions on the following page.

Please email your application package to:

Steve Jones, Search Committee Chair, to [smjones01@bellsouth.net](mailto:smjones01@bellsouth.net)

If you have any questions, please you can contact Steve by phone at 704-488-5925 or by email.

## **LNC Board Questionnaire**

The primary purpose of the board of directors is to set policy, provide oversight, and approve and oversee the management of the school budget. LNC has a strong management team of administrators and personnel in place to oversee the day-to-day operations of the school. The BOD is responsible for oversight and performance evaluation of the Superintendent. Our charter provides for the role of the board in the form of several committees: Budget and Finance, Audit and Evaluation, & Policy and Personnel, as well as several board approved sub committees revolve around our strategic areas of focus & needs (Technology, Global Diversity, Family Engagement, Finance, etc.). Service on committees requires a time commitment, as well as some prior knowledge and/or skill in the particular area.

Whereas all candidates will be given serious consideration, the board is especially interested in candidates with backgrounds and experience in areas such as finance, strategic planning, public relations, marketing, primary/secondary or higher education.

### **Please provide brief responses to the below questions**

1. Why are you seeking a position on the Board?
2. Do you have any children who are current LNC students and/or do you have younger children you anticipate attending LNC in the future?
3. Areas the LNC Board is routinely involved with are listed below. Please provide comments related to your capabilities in these areas. This is a comprehensive list and we don't expect individuals to have experience or expertise in all areas, so only comment on the matters you are comfortable with or particularly interested in:
  - Financial and business management
  - Selection, oversight and performance evaluation of school management
  - Personnel issues for all employees, including compensation, benefits and grievance resolution
  - Facility procurement, maintenance and management
  - Marketing and community affairs
  - Development experience (fund raising work)
  - Design and approval of policies and procedures (and monitoring compliance with Board established policies)
  - Legal and regulatory issues pertaining to the operation of a not-for-profit corporation and educational operation
  - Board officer position of Secretary- responsibilities related to taking and maintaining minutes of all meetings and managing the agenda development process
  - Board officer position of Treasurer- responsibilities related to oversight of the school's financial matters
4. Confirm you are willing and able to participate on a regular basis. The LNC Board meets for monthly Board meetings on the first Thursday of each month

starting at 7:00 pm. Every other month, the board begins at 6:00 pm to participate in Board governance and training. In addition, each Board member will be appointed to additional committees that will likely meet regularly.

5. Do you have any family or business relationships with any current LNC employees or Board members? If so, please describe.